**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 10th June 2024 at 7.00pm

**Parish Councillors Present:** J Higginson

J Dean

P Fleming

D Edmondson

**Also Present:** C Mashiter – Clerk

**Apologies Received:** S Ayrey

D Hamer

S Bargh

The meeting opened at 7.00pm

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| **24-060** | **Dispensations and Declarations of Interest** - None. |  |
| **24-061** | **Public Participation.** Although no members of the public attended the Chairman had received a communication from Mr Peter Armer regarding the giggle gaggle gates outside his cottage. He has observed children rushing through these gates and considered them not fit for purpose, He therefore requested the keys so that he could aligned the gates and fasten them shut. After a period of six months, if it had not caused adverse reaction he would build a wall across this opening. JH informed him that the gates were the property of the Parish Council and if he removed them, they must be returned to the Parish Council. - Ongoing | **Clerk** |
| **24-062** | **Reports from County Councillors -** None |  |
| **24-063** | **Minutes of Previous Meeting**  May meeting minutes, previously circulated, were approved as a true record and signed by Cllr J Higginson – Chairman. |  |
| **24-064** | **Updates and Progress from Previous Meeting**  Public Footpath issues – Nothing to report  Replacement of the cattle grid – To be followed up  Hawthorn Hedge planting on Trailholme Road – Mr R Wison of Caton is going to quote for the work when he has priced for the plants. Ongoing  S/Pt Toilet Block – No decision has been made yet on the renewal of the lease.  John Christian Electricians have keys to access the toilet block and cleaner’s cupboard to carry out the upgrade of the electrical installation. Ongoing  The waste bin outside S/Pt toilets hasn’t yet been replaced nor has the one on the car park been moved  The County Council have intimated that they no longer approve the siting of road mirrors. With this information to hand the clerk has asked if the speed signs on Middleton Road, into the village can be replaced making the speed from the stables area 20 mph and the 30mph placed further back towards Middleton. This is to be considered by the Highways Dept. JH believes that there is a one off cost to moving speed signs, if so to be include, the speed on Trailholme Road. To be designated 20mph.  Still no update on banking procedures – Ongoing  Globe Car Park mowing, no progress as yet – Ongoing | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **24-065** | **Governance -** Standing Orders still to be amended  AGA R documentation had been sent to PKF Littlejohn but no acceptance of Exemption had been received - Ongoing | **Clerk**  **Clerk** |
| **24-066** | **Finance**  Nothing had been received from NALC/LALC later regarding card and online payments by the RFO. Ongoing  All annual computer costs had been paid - **Complete**  Mr D Clarke had paid for the ladders – **Complete**  Mr Preston had paid a further £200 off his arrears. The situation to be monitored - Ongoing  An offer had been made to D.Edmondson, from Mr Jarvis of the junior football club of £3000 for the mower. Costings had been received from Barnfield’s for a replacement. A new mower would cost £8,600 incl.vat. As vat can be reclaimed our contribution to a new mower would be in the region of £4166. Mr Jarvis to be asked to make a formal offer before the council makes a firm decision. - Ongoing | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **24-067** | **Payments**  Clerk **463.85**  Salary 311.00  PAYE **-** 62.20  248.80  Johnsons  Key Cutting 15.00  12.50  +2.50 vat  HP Support 62.26  51.88  +10.38 vat  Vodafone 15.10  12.58  + 2.52 vat  Cloud Cover 60.00  50.00  +10.00 vat  Signs Express 62.29  52.24  +10.45  HMRC **62.20**  K M Electrical **463.85**  424.74  + 84.94 vat  Zurich Insurance **1950.38**  SLCC Membership **105.00**  **D/D’s** E-On Next – May **30.43**  28.98  + 1.45  Water Plus **10.18**  **TOTAL PAYABLE £3131.72** | **Clerk** |
| **24-068** | **Training**  Non planned |  |
| **24-069** | **Planning**  24/00595/PLDC – Propose lawful development certificate for the erection of a single storey rear/side extension for Sarah Maude, 16 Chapel Park, Overton. **No Comments**  24/00291/FUL – Erection of a single storey side extension with balcony above, single storey front porch extension, raising of part of roof to match highest part of existing roof with construction of dormer extensions to front and rear elevations to create additional storey for Mr and Mrs Ball, 5 Bazil Grove, Overton. **No Comments**  Battery Energy Storage for Cragside Energy. (BESS) **No follow up required** | **Clerk**  **Clerk**  **Clerk** |
| **24-070** | **Parish Matters**  The official portrait of His Majesty, King Charles lll had been accepted by the Memorial Hall Committee. To be passed over at the next meeting of the hall committee.  **Play Park** - A price has not yet been received from Lancaster City Council for refurbishment work. To be progressed  Hedges and entranced sides need cutting. Jason Booth to be contacted to undertake this work. Ongoing  The re-modelling of the playpark, to include a ball court was further discussed and prices to obtained from Playsound Services, Streetscape and Wicksteed  Mrs Tyrell’s fence still to be repaired.  The sign to indicate the new contact number given to JH for placement  **Kersey Meadow** The arrears now stand at £400 but the land had not been vacated and the licence to graze had expired. It was decided to send a further letter to Mr Preston giving him until the end of June to clear the arrears If this was accomplished there would be a further three months to make good the field and remove his ponies and anything else that he had on the field. Information to be obtained from horse rescue organisations regarding the removal of the ponies should this become necessary. Ongoing  Prices to be obtained from contractors for ploughing, re-seeding and eradication of ragwort once the field is cleared. To be actioned when Mr Preston has vacated the field. Ongoing  The ‘Overton Stone’ was ongoing.  A redesigned Overton Flag had not been completed. The clerk to take this task on and proceed to quotation for production. Ongoing  The D Day commemorative flag to be flown from June 1st for 2 weeks thereafter the Pride flag to be flown.  There was no change in Stagecoach activity. It was therefore suggested that the clerk approach them and ask if they could contact the County Council and get them to grit this route in winter. Ongoing  A verbal offer of £3000, had been made for the purchase of the mowing machine from a member of the youth football team. A formal request to be asked for and prices from Barnfield for a new mower indicated that with no trade in the cost to us would be about £7,200 plus vat which is reclaimable. There are sufficient funds in the reserve accounts to cover this cost. Thereafter a contingency fund to be set up for future replacement as and when necessary. Ongoing.  We need treated wooden posts to replace those on the banking. Sam Bargh to get a price from his supplier for 30x4”  The memorial tree had been planted. **Complete**.  An email regarding the continued improvements to the Sunderland Point road had been received via Bill Morris from Phillippa Williamson of Lancashire County Council. Date to be notified and Chairman to attend. It was suggested that the possibility of creating an escape route, from near the first bridge, to be considered at this time which would enable trapped motorists and/or pedestrians to leave the causeway in safely. Ongoing  A request had been received for ‘Slow Down Children Playing’ signs to be placed near to the Lancaster Road development. JH to obtain and put on lamp standards. Ongoing  Trailholme Wood. The clerk to contact Mr Huddleston and enquire if he had any plans for the improvement to this area, which was now growing wild, and inhibiting it’s use. If not, the Parish Council would take steps to clean up the area and make it more user friendly, together with hedging to reinforce the fencing which was deteriorating. Ongoing | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **JH**  **JH**  **Clerk**  **Clerk**  **Clerk**  **DE/JH**  **Clerk**  **DE**  **Clerk**  **DE/Clerk**  **DE/Clerk**  **JH**  **Clerk** |
| **23-071** | **Corresepondence**  Jason Beig - Ground Maintenance enquiry – Not Interested.  Lancashire County Council - PROW delivery scheme and Bio Diversity Small Grants. PROW scheme funding to be applied for.  Lancaster City Council Open Spaces Assessment. To be completed  A letter from Zurich Insurance confirmed that late payment would be acceptable.  Land Registry – A communication had been received from BSG solicitors requesting details for the Land Registry who wished to inspect the areas of land and know how long the Parish Council had been maintaining these areas and what costs they had incurred over this period of time. They also wished to know if there were any current grazing agreements. Ongoing  An enquiry had been received from Mrs J Levey, a local resident, asking of we could assist her in a situation with a neighbour. The clerk had replied notifying her that the Parish Council could not get involved because it was not Parish Council land. **Complete**  There being no other business the meeting closed at 8.55pm  **Date of Next Meeting, Monday 8th July 2024 at 7pm in the Supper Room, Overton Memorial Hall** | **Clerk**  **Clerk**  **Clerk**  **Clerk** |